FAQs

What is the supervision/hosting arrangement of NOMIS-ISTA Fellows?

All NOMIS-ISTA Fellows will have a primary supervisor and a secondary supervisor. The primary supervisor must be an ISTA faculty member. The secondary supervisor may be a second ISTA faculty member.

However, should the specific interdisciplinary expertise required for the proposed research not be available at ISTA, an external secondary supervisor can be proposed (i.e. a faculty member at another institution). Where an external secondary supervisor is proposed, this choice must be justified in the scientific proposal. The external supervisor may host the NOMIS-ISTA Fellow on secondment for up to three months per fellowship year (total: nine months over three years).

Can I apply prior to completing my PhD?

The NOMIS-ISTA Fellowship selection committee views post-doctoral interdisciplinary experience and/or training positively, however all excellent candidates will be considered. Where the applicant has not yet completed their PhD, they must anticipate awarding/defense of their PhD within 8 months of the application deadline.

How many positions are available?

Two NOMIS-ISTA fellowships will be awarded per call.

What is the timeline for the selection process?

All candidates will be notified of the outcome of their application within two months of the application deadline. Candidates who receive an offer must take up employment within six months of the offer being made.

Are candidates already working at ISTA eligible?

Yes. However, candidates may not have been employed at ISTA for more than 12 months at the program submission deadline. Applicants who have been employed for more than 12 months at this date are not eligible and their applications will not be considered by the selection committee.

Can reference letters be requested prior to final submission of an application?

Yes. After starting an application, you have the option to "save" the application without submitting so that you can return and complete it later. Once you have entered your referees' information and saved the application, a "contact referees" button will appear at the bottom of the page. Clicking this button will notify your referees that you have requested a letter of reference and they will receive an email from our application system informing them how to upload their reference letter.

By what date must my referees provide their reference letters?

All application documents, **including reference letters**, must be submitted no later than 14:00 (CEST) on the application deadline (June 13, 2024). A **minimum of two** of the requested three reference letters must be submitted by the application deadline. No exceptions will be made for providing other application materials after the deadline. All applications which are incomplete (< 2 reference letters and/or missing other application materials) at the application deadline will be considered ineligible.

I have already submitted my application but would like the change something or upload an updated version of one of my documents. What do I do?

Contact nomis-fellowship@ist.ac.at. We will update your application accordingly provided your request is received prior to the application deadline.

Can I collect reference letters from my referees and send them myself?

No. All referees will receive a link with which they can upload their reference letter directly to our application tool. If for some reason they are unable to do this, they can contact us at nomis-fellowship@ist.ac.at and we can upload the letters for them. The reference letters should not be sent via candidates.

How do I know if my referees have sent their letters of recommendation?

After your application has been fully submitted you can check the status of your reference letters by logging in and viewing your submitted application. The application system also enables you to send reminders via the application tool to referees who have not yet submitted their letters.

Who should I contact with questions about the application and selection process?

Please send all queries about the 'NOMIS-ISTA Fellowship Program' to nomis-fellowship@ist.ac.at

Can I include letters of support from my nominated hosts at ISTA?

No. Application materials should not include any letters of support from your nominated hosts at ISTA. Additionally, neither of your nominated hosts may be listed as a referee on your application. However, upon pre-screening of applications, 'NOMIS-ISTA Fellowship Program' management will contact all nominated primary and secondary supervisors to confirm their support for submitted applications.

May I include a letter of support from a nominated external secondary supervisor?

No. Application materials should not include a letter of support from your nominated external secondary supervisor. Additionally, your nominated external secondary supervisor may not be listed as one of the referees on your application. As with internal secondary supervisors, upon pre-screening of applications, 'NOMIS-ISTA Fellowship Program' management will contact all external secondary supervisors to confirm their support for submitted applications.